



Program Guide

Site Responsibilities

Client Identification

- **School Year:** Students aged 5 - 18 enrolled or participating in an after school program
- **Summer:** Anyone 18 years of age and under
- Site must have a current fire and health inspection

Site Activities

- **School Year:** Eligible after-school programs include but are not limited to tutoring, student clubs, athletics, and other consistent extracurricular activities.
- **Summer:** Although not required, activities are highly encouraged to encourage consistent attendance. St. Mary's can provide resources on possible activities for your site.

Staffing

- Provide adequate staff and/or volunteers to care for children, hand out meals at serving time, and fill out a one-page form tracking meals distributed each day meals are served. We require one staff for every 20 children.
- Verify staff has undergone a national background check.

Storage

- Provide refrigerated storage to hold the meals onsite.
- Approximately 25 meals per crate and 70 milks per separate crate.
- If refrigerator storage is not available at your site, St. Mary's may be able to provide a unit for the duration of the meal service at no cost.

Food Safety

- It is ideal that at least one person (preferably the person distributing the food) will obtain a Food Handler Card. Or, St. Mary's will provide the necessary food safety training to satisfy this requirement.



About

St. Mary's Food Bank's Kids Cafe Program provides a nutritious meal to all school-age children.

There are two timeframes in which this program is offered: school year and summer.

Questions

Contact a Child Nutrition Program Manager

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