



St. Mary's Food Bank Alliance Kids Cafe® Annual Training Sign-In Sheet



Training Date: _____

Site Name: _____

Site Address: _____

Site Location: Online – SFSP Training

Training Topics:

Purpose of the Program
Meal Pattern Requirements
Site Eligibility
Site Operations

Records Keeping
Duties of a Monitor
Civils Rights
Meal Delivery

Other
Non-Congregate,
if applicable

Attendee Sign-In

My signature below acknowledges that I have received and reviewed all required training as outlined in the Summer Food Service Program (SFSP) PowerPoint presentation, and that I have a clear knowledge of the requirements needed to run a successful and compliant meal program.

All staff conducting meal service must be trained and sign below.

1.	_____	_____
	Sign	Print
2.	_____	_____
	Sign	Print
3.	_____	_____
	Sign	Print
4.	_____	_____
	Sign	Print
5.	_____	_____
	Sign	Print
6.	_____	_____
	Sign	Print