Arizona Department of Economic Security
Child and Community Services Division (CCSD)
Coordinated Hunger Relief Program

Commodity Senior Food Program (CSFP)
Waiting List Enrollment Notification

Applicant Information

Applicant Name _____ Notice Date _____

Address *(No., Street)* _____

City _____ State _____ ZIP Code _____

You were placed on a waiting list for the Arizona Commodity Senior Food Program (CSFP) on _____.

At that time, we were not able to enroll you in the program. This letter is to inform you that it may now be possible for you to be enrolled and begin receiving program benefits.

If you are still interested in participating in CSFP, you must contact the closest Distribution Site in your area to be screened for eligibility.

The requirements for this program specify that you must be at least 60 years of age, present acceptable identification, verify your address and meet Federal income guidelines. Gross household income includes, but is not limited to, the following:

- Earned income from employment or self-employment, such as salary, hourly wages, commissions or fees;
- Unemployment insurance compensation;
- Social Security Administration benefits, including Supplemental Security Income;
- Government civilian employee and military retirement, pension, or veteran's payments;
- Private pension and retirement payments; and
- cash contributions (i.e. gift funds) received from persons not in the household

Please call _____ to schedule an appointment or for more information about this notice.

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. **Mail:** U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;
2. **Fax:** (202) 690-7442; or
3. **Email:** program.intake@usda.gov.

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